



CITY OF FALLS CHURCH

RECRUITMENT ANNOUNCEMENT

WATER METER READER

The City of Falls Church, VA has an immediate opening for a Water Meter Reader. Responsibilities include: initiate and terminate service requests, ability to accurately read water meters and record information into an automated hand-held device, perform meter changes and repairs, utilize various tools and equipment to access meters in vaults, identifying and reporting damaged meter equipment, reporting unusual conditions, such as damaged meters, lids and improper usage, and assist supervisor with other duties as required. The use of a City of Falls Church vehicle is provided for work only.

REQUIREMENTS:

- Some related experience if possible.
- Ability to work and walk long distances in all weather conditions.
- Requires a valid Driver's License and excellent driving record.
- Must pass a DMV records check.
- Ability to bend and lift 50 lbs.
- Perform essential work as required during emergencies.
- Possess good communication skills to tactfully deal with a diverse customer base.
- Ability to read maps, utilize small tools and locate addresses.
- Ability to overcome physical barriers such as climbing through brush, climbing vault ladders.
- Ability to enter confined spaces.
- Ability to work independently with minimal supervision.

SPECIAL REQUIREMENTS: Current valid driver's license and good driving record. Availability for emergency callout. Require physical exam and drug screening as condition of employment.

SALARY AND BENEFITS: \$28,831 - \$32,000 annual salary, depending on qualifications. Vacation/sick leave; 11.5 holidays/yr; health and dental insurance; Sick Leave Bank, College Savings Plan, Flexible Benefits Plan, City paid life insurance; retirement and deferred compensation; credit union; and free parking.

TO APPLY: Visit www.fallschurchva.gov to download copy of the City application or call 703-248-5127 (TTY 711) to receive an application by mail. Send City application to City of Falls Church HR Division, 300 Park Avenue, Falls Church, VA 22046 or hr@fallschurchva.gov. **You must submit a copy of your driving record with your application.**

REASONABLE ACCOMMODATION: During the selection process, applicants with disabilities may request reasonable accommodation; requests should be directed to the Human Resources Division. The City of Falls Church does not discriminate on the basis of race, color, nation origin, sex, religion, age and disability in employment or the provision of services.

All City facilities are smoke free

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Harry E. Wells Building • 300 Park Avenue • Falls Church, Virginia 22046 • 703-248-5001 •

www.fallschurchva.gov